



**Army Institute of Management & Technology (AIMT),
Greater Noida**

In Collaboration with



BIZWIZ Learning Solutions & Ybrant People Consulting

Organises

**One Week Faculty Development Programme
(FDP)**

On

Business Simulation & Training Engagement

18-22 December 2017

At

**AIMT Campus
Plot M-1, Pocket P-5, Greater Noida – 201306
www.aimt.ac.in**

Introduction about the AIMT

Army Institute of Management & Technology (AIMT), Greater Noida was established by Army Welfare Education Society (AWES) in Aug 2004 to cater for the increasing need of professional education for the wards and widows of Army personnel. It conducts two year full time MBA residential programme for the wards of serving and retired Army personnel, and Army war widows. It is affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi. This was the first institute to get affiliation from a GGSIPU in Greater Noida.

Army Institute of Management Technology has been ranked 35 in National Institutional ranking by the Ministry of Human Resource & Development, Government of India NAAC Accredited; ISO 9001: 2008 Certified Institute. Equipped with all modern learning tools/facilities, the Institute aims to provide top class business management education to the students.

Theme of the FDP

With the ever changing requirement of teaching, a constant training on new methodologies, class management and learner driven approach is essential for every faculty. The major focus of the FDP is on upgrading the teaching, training, and research skills of management teachers. The programme enables participants to develop competence in general management education as well as in management research and pedagogy.

Objectives of the Programme

The main objective of this FDP is to develop an appreciation for the changing roles and responsibilities of business school faculty in the 21st century and to prepare for the same.

- Enhancing faculty's knowledge of responsible management education
- Building capacity in faculty to implement responsibility and sustainability in their teaching
- Learn the basics of adult learning theory and instructional methodology.
- Build a foundation for conducting a need assessment, developing learning objectives, and evaluating the impact of training initiatives.
- Learn and apply effective training techniques for managing participants, engaging a variety of learning styles, and creating an effective positive learning environment, and managing classroom challenges.
- Understanding the Assessments Techniques and Tools to be administered on students.

Who can participate?

Learning is a lifelong process and thus it is an opportunity to unlearn, learn and relearn. The workshop is appropriate for all writing enthusiasts. The FDP is designed for management teachers and researchers working in management schools, universities, colleges and professional institutes which teach management and allied subjects like economics, statistics, commerce, banking, sociology and labour relations.

FDP Design

A five day FDP is designed to cater the needs of trainings. The FDP is categorized in two basic modules of Business Simulation and Train the Teachers. Both modules are systematically developed and designed with the help of experts. The modules will be covered in three sessions every day.

Few Instructions for the participants

All of you are requested to bring your laptop during the programme.

Module One – Business Simulation (Session 1-6):

- All reading material already emailed. Request you to go through the same.
- Further here is the link of the Simulation which will be used in the workshop. Kindly download the Simulation

<https://docs.google.com/uc?export=download&id=0B31DnAzYrHjxLXBmNm9xdUc4clU>

Module Two – Train the Teachers (Session 7-15):

- Request to prepare a one page assignment on the differences between a Teacher and facilitator – Views and rationale for the answer.
- Prepare a PPT of not more than 5 slides on any topic of your respective subjects.

PROGRAMME SCHEDULE

Dates and Day	Time	Content	Responsible
18 th Dec 2017 (Monday)	9.30 – 9.40 am	Welcome Address by Deputy Director	Dr. Shruti Gupta
	9.40 -11.00 am	Session 1 - An Introduction on Business Simulation	Mr. Rahul Jain
	11.00-11.30 am	Tea Break and Group Photograph	
	11.30 –01.30pm	Session 2 - An Introduction on Business Simulation	Mr. Harsh Vardhan Kothari
	01.30-02.30 pm	Lunch	
	02.30-04.30pm	Session 3 - An Introduction on Business Simulation	Mr. Rahul Jain
	04.30-5.00pm	Tea and instructions for next day	
19 th Dec 2017 (Tuesday)	9.30 – 11.00 am	Session 4 - Business simulation with a software	Mr. Rahul Jain
	11.00-11.30 am	Tea Break	
	11.30 –01.30pm	Session 5 - Business simulation with a software and its challenges	Mr. Harsh Vardhan Kothari
	01.30-02.30 pm	Lunch	
	02.30-04.30pm	Session 6 – Summary and feedback	Mr. Rahul Jain
	04.30-5.00pm	Tea and instructions for next day	
20 th Dec 2017 (Wednesday)	9.30 – 11.00 am	Session 7 - The Adult Learning Principles Understanding MIDVAS	Ms. Pallavi Katoch
	11.00-11.30 am	Tea Break	
	11.30 –01.30pm	Session 8 - Tact 1 - Learning - How learning takes place in adult minds The Learning Styles	Ms. Pallavi Katoch
	01.30-02.30 pm	Lunch	
	02.30-04.30pm	Session 9 – The Essential Skills of a Trainer • The Communication Strategy and Finesse • Wearing the Professional Look	Ms. Pallavi Katoch
	04.30-5.00pm	Tea and instructions for next day	

Dates and Day	Time	Content	Responsible
21st Dec 2017 (Thursday)	9.30 – 11.00am	Session 10- The Methodology and Approach to Training • Teach Test Teach • 3 P Methodology • Story Telling	Ms. Pallavi Katoch
	11.00-11.30 am	Tea Break	
	11.30 –01.30pm	Session 11 - Tact 3 - Essential Skills • Persuasive and influencing Skills	Ms. Pallavi Katoch
	01.30-02.30 pm	Lunch	
	02.30-04.30pm	Session 12 - Demonstration by Participants	Ms. Pallavi Katoch
	04.30-5.00pm	Tea Break	
22nd Dec 2017 (Friday)	9.30 – 11.00 am	Session 13- Essential Skills • Building Rapport	Ms. Pallavi Katoch
	11.00-11.30 am	Tea Break	
	11.30-12.30 m	Session 14 – Essential Skills Handling Audience	
	12.30–01.30pm	Session 15 - Final Teach-back/Demonstration	Ms. Pallavi Katoch
	01.30-02.30 pm	Lunch	
	02.30-03.30pm	Session 15 – The Feedback and Closing session	Col. Shiv
	03.30-04.30pm	Award of certificate by Registrar Vote of Thanks	Col. Rajendra Pandey Dr. Shikha Bhardwaj
	04.30-5.00pm	Tea Break	

***THE CAPACITY TO LEARN IS A GIFT; THE ABILITY TO LEARN IS SKILL;
THE WILLINGNESS TO LEARN IS A CHOICE.***

BRIAN HERBERT

Trainers Profile

RAHUL JAIN

Rahul Jain is founder director of Bizwiz which provides solutions to enhance the success of individuals and organizations. He is also Director Development and Licensee, LMI India. LMI is leadership management international which is world's largest leadership development company.

He's a thought leader on leadership, corporate finance, business Simulations and venture Planning. He is a Mentor to IIM Ahmedabad CIIE, authored multiple eBooks and passionate about equity research and spiritualism. He is also managing a NGO known as Sundeep Welfare Trust which is active in the areas of health care and human welfare and director in Sundeep Knitwear Industries Ltd. Rahul Jain is an MBA from MDI Gurgaon, OHBE from Laureate US University and is a Fellow Company secretary. He has been key note speaker/presenter at various national and international conferences/seminars. He has consulted and mentored start ups, companies and individuals, colleges on business planning, company analysis, industry analysis, market research and intelligence and on various strategic issues.

MR. HARSH VARDHAN KOTHARI

Dr. Harsh Vardhan Kothari had done PHD from IBS, Post Graduation in Management from BITS, Pilani. In his career has worked in areas of HR, Project and Operations 28 years in manufacturing Industries. Since 12 years he is in Academics and his areas of Teaching, Training, Research, and Consulting are HR and Production and Operations Management, Entrepreneurship, Strategy, Business Communication and Soft Skills. His interest areas have been remaining updated on Business, Social and Management Developments. He is a Mentor to BIZWIZ, LMI Licensee and also a certified Mentor for NEN.

PALLAVI KATOCH

Pallavi Katoch is an enthusiast in the field of training – delivery and content development - with an experience of over 19 years in Academics and Training. Based on the Adult Learning Principles, she follows the scientific approach to training and is a Certified Professional Coach and has been Certified to Train adults by Cambridge University – T3. With a strong knowledge base and excellent communication skills, Pallavi has been successfully meeting the objectives of the sessions she has been conducting thereby being an effective facilitator and instructor.

Programme Coordinators (FDP)

Dr. Shruti Gupta, Associate Professor (HR),
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Dr Shikha Bhardwaj, Assistant Professor (HR & OB),
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